

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
GOVERNMENT COLLEGE OF ENGINEERING & TEXTILE TECHNOLOGY
BERHAMPORE, WEST BENGAL-742101,INDIA**

MEMO NO 622(4)/9-3/19

DATED 13/7/2019

NOTICE

Sealed quotations/ tenders for supply of articles / stores / for execution of works & services for the under mentioned articles of the best specified quality are invited from the bonafide suppliers so as to reach the office during office hours on or before the **01/08/2019** subject to following terms & conditions:

TERMS & CONDITIONS

1. The offer should stand valid till **31.12.2019**
2. Rates should cover everything including, transportation up to the college premises, installation, relevant taxes, as applicable.
3. The bidders may be asked to produce copies of latest & valid income tax clearance certificate/PAN/Sales tax/VAT registration certificate/Trade License/Service Tax Registration Certificate.
4. Authorized dealers of the manufacturer are eligible to participate in the tender provided they should furnish the manufacturer's authorization for the items quoted in the format provided in the tender documents.
5. The bidders must supply the full detail specifications (including the make & model number wherever applicable) of the items quoted.
6. Samples/drawings/pictures/leaflets/brochures etc, when categorically mentioned, must be submitted in along with quotation/tender.
7. The quotation/tender will, generally, be opened on the next working day at 2 p.m. in presence of principal, when willing agents may be present.
8. The principal reserves the complete right to approve/cancel any quotation including the lowest one Without any explanation whatsoever. Withdrawal or part execution of will not be entertained in any case.
9. Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the person or persons signing the bid.
10. The purchaser reserves the right at the time of contract award to increase or decrease the quality of goods & services originally specified in the schedule of requirements without any change in unit price or other & conditions.

SCHEDULE: Supply of miscellaneous consumable stationery items

S/N	Item name & specification	Unit	Specification
1	A-4 xerox paper (copy power)	500 rim	COPY POWER
2	A-3 xerox paper (copy power)	05 rim	DO
3	A-phase (legal) paper	05rim	DO
4	Alpin (T pins ,50 gm. net wt)	24 boxes	CHERRY
5	Acid (muretic)-500 ml bottle	200 bottle	
6	Battery (remote)-AAA	12 pcs	EVEREADY /NIPPO

7	Button file (good quality)	50 pcs	
8	Board file	50 pcs	
9	Broom stick	50 kg	
10	Bleaching powder (01 kg container)	50 kg	DEVAAZ
11	Battery (pencil)-AA	24 pcs	EVEREADY/NIPPO
12	Bound register(blank)-6 no	24 pcs	OXFORD/ACADEMY
13	Bound register(ruled)-6no	24 pcs	OXFORD/ACADEMY
14	Binder clip-19 mm	72 pcs	PREFERABLY GORILLA
15	Binder clip-25 mm	72 pcs	
16	Binder clip-32 mm	72 pcs	
17	Channel file	50 pcs	KEA
18	Cloth duster (24"x24")-good quality	100 pcs	
19	Correction pen	24 pcs	Oval/Faber-Castell
20	Collin (100 ml bottle)	24 pcs	
21	Cellotape-2" (Brown,60 mtr length)	36 pcs	WONDER
22	Cellotape-2" (transparent,60 mtr length)	24 pcs	WONDER
23	Cellotape -1" (transparent,60 mtr length)	24 pcs	WONDER
24	Cellotape dispenser (big)	12 pcs	
25	Flap	200 pcs	
26	Fevi stick-15 gm	36 pcs	
27	Gems clip (metal)	36 boxes	
28	Key bag	36 pcs	LEATHER
29	Life buoy soap	60 pcs	
30	Lock-Godrej Navtal-7 liver	24 pcs	
31	Liquid soap (Lifebuoy/dettol)	24 pcs	
32	Good knight machine oil with machine	36 pcs	
33	Mosquito coil-mortin	60 pcs	
34	Mug (plastic)	36 pcs	
35	Mopper	06 pcs	GALA
36	Machine oil-100 ml bottle	24 pcs	
37	Musk	01 dozen	
38	Napthalene ball-500 gm packet	36 packet	

39	Nimaeyl -1/2 litre bottle	24 pcs	
40	Pencil-HB (Natraj/ Apsara)	24 pcs	
41	Pencil sharpner	12 pcs	
42	Rubber	12 pcs	
43	Punching machine (medium size)	24 pcs	
44	Phooljharu	36 pcs	BEST QUALITY
45	Paper weight	50 pcs	
46	Pin pot	36 pcs	
47	Phenyl-5 litre jar (white)	12 pcs	BENGAL CHEMICAL
48	Phenyl-1/2 litre bottle-(white)	36 pcs	BENGAL CHEMICAL
49	pen (use & throw,ball point)	60 pcs	LINK
50	Staple machine-big	12 pcs	KANGAROO
51	Staple machine-small	24 pcs	
52	Stapler pin-big	24 pkt	
53	Stapler pin-10 no	24 pkt	
54	Stamp pad-big	06 pcs	
55	Stamp pad-medium	24 pcs	
56	Stamp pad ink	12 pcs	
57	Towel (medium size)-good quality	36 pcs	
58	Tag	12 packet	
59	Vim powder-1 kg	50 kg	
60	White board marker (Artline)-red, blue,black,green	60 pcs	LUXOR/ARTLINE
61	White board marker ink	12 pcs	DO

Principal/Officer-in-Charge
Govt. College of Engg. & Textile Technology
Berhampore, West Bengal.

Copy forwarded for information and wide circulation to : 1) The District Magistrate, Murshidabad
2) The S.D.O. Berhampore, Murshidabad 3) The Addl. Executive Officer, Murshidabad Zilla Parishad
4) The Chairman, Berhampore Municipality 5) The Notice Board/ College website.

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