



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
GOVERNMENT COLLEGE OF ENGINEERING & TEXTILE TECHNOLOGY  
BERHAMPORE, WEST BENGAL - 742101, INDIA



**NOTICE**

**Memo No:** 394/Q-3/22

**Date:** 14/6/22

Sealed quotations / tenders for supply of articles / stores / for execution of works and services for the under mentioned articles of the best / specified quality are invited from the bonafide suppliers so as to reach the office during office hours on or before the 23/06/2022 subject to following terms and conditions.

**TERMS & CONDITIONS**

1. The offer should stand valid till 31/ 03 / 2023
2. Rates should cover everything including, transportation up to the college premises, installation, relevant taxes, as applicable.
3. The bidders may be asked to produce copies of latest and valid Income Tax Clearance Certificate / PAN/ Sales Tax/VAT Registration Certificate./ Trade License./ Service Tax Registration Certificate. Failure to submit the same will automatically render the tender invalid.
4. Authorized dealers of the manufacturer are eligible to participate in the tender provided they should furnish the manufacturer's authorization for the items quoted in the format provided in the tender documents.
5. The bidder must supply the full detail specifications (including the make and model number wherever applicable) of the items quoted.
6. Samples/drawings/pictures/leaflets/brochures etc., when categorically mentioned, must be submitted in along with quotation/tender
7. The sealed covers will be opened on 23/06/2022 at 15:00 p.m. in presence of The Officer-in-charge or his nominated representative at the college.
8. The Principal reserves the complete right to approve/cancel any quotation, including the lowest one without any explanation whatsoever. Withdrawal or part execution of offer will not be entertained in any case.
9. Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the persons or persons signing the bid.
10. The Purchaser reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

**Schedule name:- Supply of attendance register**

Sr No	Particulars	Size	Qty
1	The attendance register with complete binding consisting of 21 pages excluding front and back pages. Front cover page & back cover pages 180 GSM art paper with colour printing, Inner pages quality 70 GSM minimum. Design of front and back pages will be provided by the Institute.	Height/Width : 22 cm/18 cm	600 pcs

14/6/22

**Principal/Officer In Charge**  
**Govt. College of Engineering & Textile Technology, Berhampore**  
**Barrack Square, 4,Cantonment Road,**  
**West Bengal.**

Copy forwarded for information & wide circulation to –

1. The District Magistrate, Murshidabad.
2. The Sub-Divisional Officer, Berhampore, Murshidabad.
3. Addl. Executive Officer, Murshidabad Zilla Parishad
4. The Chairman, Berhampore Municipality
5. The Notice Board/ College Web Site : <http://gcetbt.org.in/>
6. ....